




410 South Commercial Street • Neenah, WI 54956 • Tel: (920) 751-6800 • Fax: (920) 751-6809

MEMORANDUM

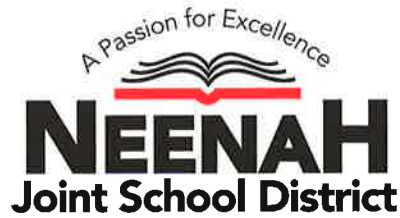
TO: John Lehman, Chair, Finance & Personnel Committee
FROM: Dr. Mary Pfeiffer, District Administrator 
DATE: May 16, 2013
RE: **Resignation of Staff Member (Exempt)**

Attached is a letter of resignation from the following staff member:

- Nora Langolf, Accounting Supervisor


It is my recommendation that the above resignation be approved effective May 24, 2013.

smf



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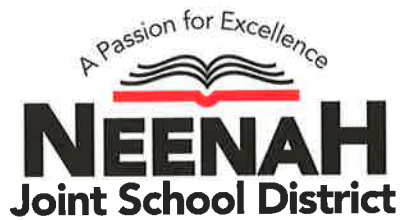
TO: John Lehman, Chair, Finance & Personnel Committee
FROM: Dr. Mary Pfeiffer, District Administrator 
DATE: May 20, 2013
RE: Resignation of Faculty

Attached is a letter of resignation from the following staff member:

- Caroleah Demski, Communications Teacher, Neenah High School


It is my recommendation that the above named resignation be approved with Her last working day June 6, 2013.

smf



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MEMORANDUM

TO: John Lehman, Chair, Finance & Personnel Committee
FROM: Dr. Mary Pfeiffer, District Administrator 
DATE: May 20, 2013
RE: **Resignation of Staff Member (Administrator)**

Attached is a letter of resignation from the following staff member:

- Diane Doersch, Director of Instructional Technology

It is my recommendation that the above resignation be approved effective June 30, 2013.

smf



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MEMORANDUM

TO: John Lehman, Chair, Finance and Personnel Committee

FROM: Mary Pfeiffer, District Administrator 

DATE: May 16, 2013

RE: Employment of Personnel - Contract Decrease

The following individual is recommended to receive a decreased contract for the 2013-2014 school year:

- **Shelly Aaholm:** Decrease from full-time (1.0 FTE) to seven-tenths (0.7 FTE) at Neenah High School.


This position is within budget allocations.

smf



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MEMORANDUM

To: John Lehman, Chair, Finance and Personnel Committee
From: Dr. Mary Pfeiffer, District Administrator 
Date: May 16, 2013
Re: Employment of Personnel - Faculty

The following individuals have been interviewed, have had their credentials reviewed by appropriate staff members, and are being recommended to fill teacher vacancies for the 2013-2014 school year.

NAME	POSITION	LOCATION	SALARY
Stephanie Karker	Library Media Specialist	Spring Road/Clayton	\$52,000
Christian Schnell	Cross Categorical	Neenah High	\$40,500
Allison Shadick	Cross Categorical	Neenah High	\$40,500
Jade Thelen	Cross Categorical	Neenah High	\$40,500
*Rocco Marchionda	Computer Coach	Horace Mann	\$52,000

*Please note: Rocco was issued a non-renewal for 2013-14 due to staffing related purposes and is being recommended for rehire.


These positions are within budget allocations.

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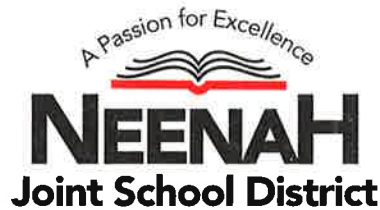
To: John Lehman, Chair, Finance and Personnel Committee
From: Dr. Mary Pfeiffer, District Administrator 
Date: May 16, 2013
Re: **Employment of Support Staff Personnel**

The following individual is being recommended for hire as a Mechanic with a start date of May 28, 2013.

Name	Position	Building	Hourly
Rick Voissen	Mechanic	District	\$24.00

This position is within budget allocations.


smf



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MEMORANDUM

TO: Board of Education

FROM: Mary B. Pfeiffer, District Administrator 

DATE: May 15, 2013

RE: **Appointment of Neenah High School Principal**

I am requesting that the Board of Education approve the appointment of Mr. Brian Wunderlich to the Administrative position as Principal at Neenah High School beginning with the 2013-14 school year.

Mr. Wunderlich began his teaching career at Shattuck Middle School in 1997. In 2005, Mr. Wunderlich was awarded the Associate Principal position at Neenah High School, a position he held for two (2) years before transferring to the Associate Principal position at Horace Mann Middle School. In 2010, Mr. Wunderlich assumed the leadership as the Principal at Horace Mann Middle School. Mr. Wunderlich has demonstrated outstanding leadership and is prepared to lead the Neenah High School community as Principal.

I look forward to working with and supporting Mr. Wunderlich in his new leadership role as Principal of Neenah High School.

I request that the Board of Education support the appointment of Mr. Brian Wunderlich, Principal of Neenah High School effective July 1, 2013 with a salary of \$110,000.